**Request to Remove Research Output from the Secure Research Data Centre**

1. Place the files you wish to remove from the Centre in your Output folder in your home directory
2. Complete this form which is in your Output folder
3. Send an email to [support@data1st.org](mailto:support@data1st.org) to request your output
4. Wait for a period (of not more than 5 weeks from the date of request), for statistical disclosure control to be undertaken on the output by DataFirst staff
5. Receive via email a zipped folder with your checked output
6. Files that you can remove from the Centre include:
   1. Cross-tabs – The lowest level of aggregation of information allowed in tables or maps to be removed is District Municipality.

(Note that log files may not be removed as these contain substantial amounts of text which makes disclosure checking difficult (Check with the Centre administrator about Stata commands for producing cross-tabulations)

* 1. Syntax files
  2. Graphs
  3. Maps depicting aggregated information

Note: Statistical Disclosure Control on the first 30 files of output is free. DataFirst reserves the right to charge per file thereafter.

**Accredited Researcher details**

|  |  |
| --- | --- |
| Name |  |
| Project Number |  |
| Date |  |

**Description of files to be removed from the Centre**

|  |  |
| --- | --- |
| Dataset used to create the file |  |
| Software programme used to create the file |  |
| Type of output in the file |  |

Please place this form with the requested files in the Output folder in your home directory and email a request for their removal to [support@data1st.org](mailto:support@data1st.org)